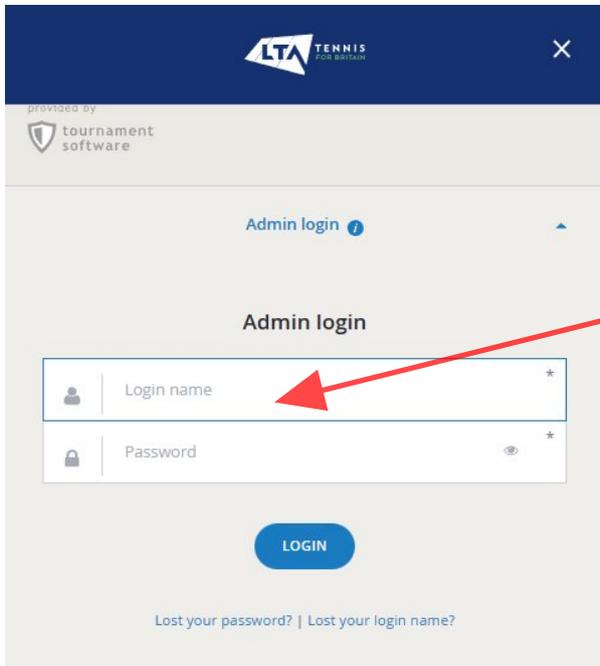


Guide for online entry of Southport & District Tennis League Results 2023

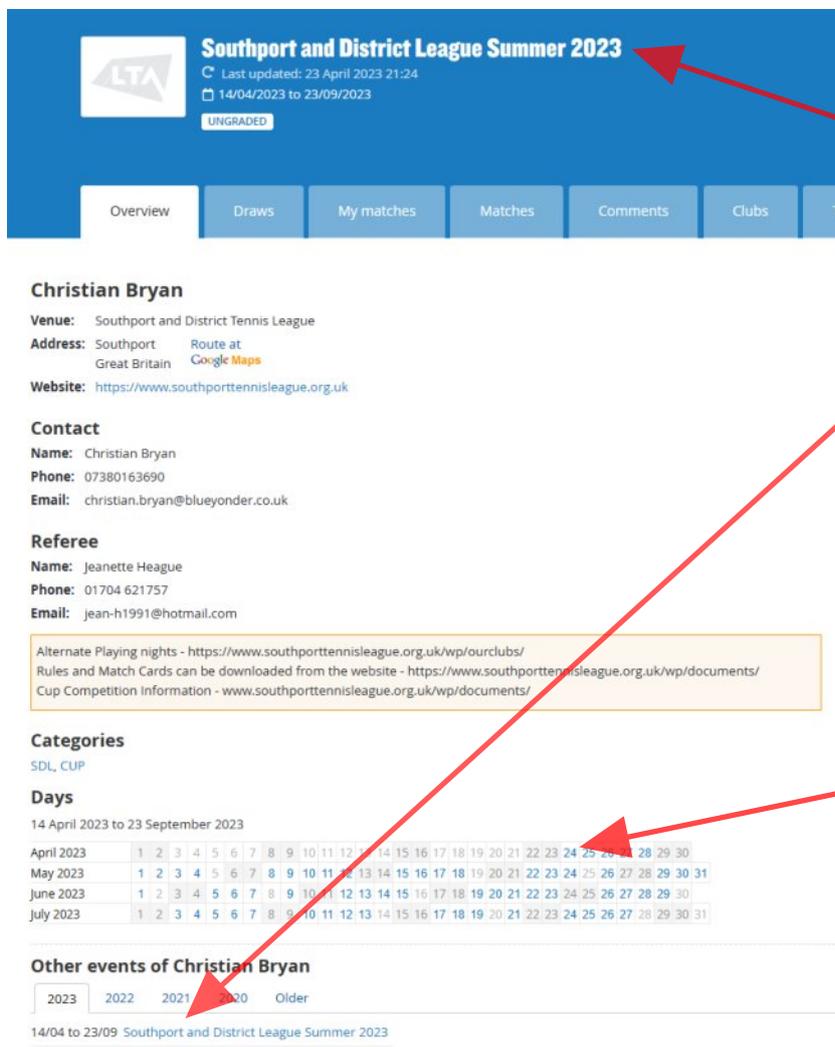
To record results of league matches, go to the league planner website at:

<https://competitions.lta.org.uk/sport/teammatch.aspx?id=3B2C1448-29FB-4D9A-ACB2-204CCB6C63B9&match=209>

(There are links to this on the Southport & District League website.) You then click on the words “Log In” at the top right corner and you will be presented with a screen as below:



You need to use the “Admin login” in this window with the same username and password as last year. If you don’t know them, please contact your club Match Secretary. If you are a club Match Secretary and don’t know the details then you may request them from the League Planner Manager, Christian Bryan.



The following screen should appear. Check that the correct league year is showing at the top of the screen and, if not, choose the correct year at the bottom of the window and click on the league name for that year.

Then click on the date of the match on the grid for which you want to enter results.

On the next screen click on the match for which you wish to enter results.

Time	Draw	Round	Stage	No	Home - Away	Score
18:30	SDL - SummerLeague - 1st Division	1	1	1	Birkdale 1 - Sphynx 1	
18:30	SDL - SummerLeague - 1st Division	1	1	2	Formby 1 - Ormskirk 1	
18:30	SDL - SummerLeague - 1st Division	1	1	3	North Meols 2 - North Meols 1	
18:30	SDL - SummerLeague - 1st Division	1	1	4	Formby Village 1 - Aughton 1	
18:30	SDL - SummerLeague - 2nd Division	1	1	1	Sphynx 2 - Mawdesley 1	
18:30	SDL - SummerLeague - 2nd Division	1	1	2	Hillside 1 - Croston 1	

When entering results please use the “Enter Rubber Results” option not the “Enter Match Result” option.

Hillside 1 (Hillside1) - Croston 1 (Croston1)

Time: Mon 24/04/2023 18:30
Draw: SDL - SummerLeague - 2nd Division
Score:
Match confirmed: No

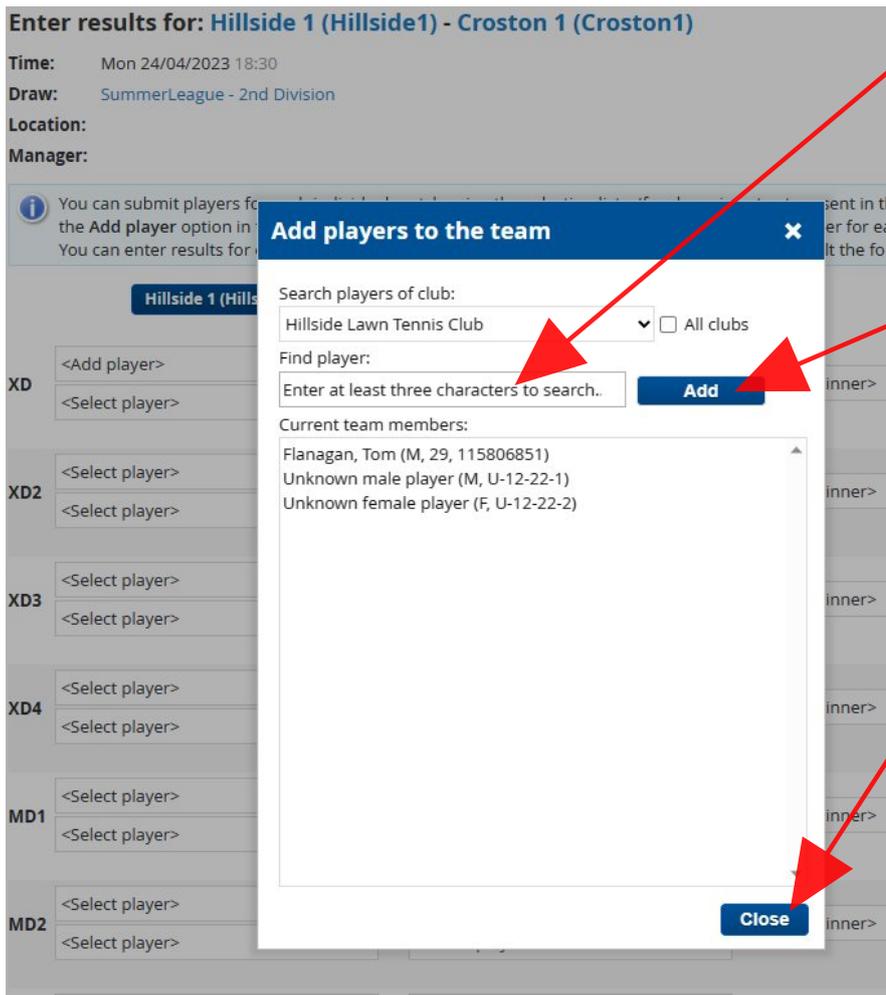
Match overview

Event	Hillside 1 (Hillside1)	-	Croston 1 (Croston1)	Score
XD				-
XD2				-
XD3				-
XD4				-
MD1				-
MD2				-
WD1				-
WD2				-

Reschedule match **Relocate match** **Enter match result** **Enter rubber results** **Add comment**

Only use when a match cannot be played or rescheduled – see the explanation at end of this guide

On the Enter Rubber Results screen, click on <Select player> to choose each player. If a player does not appear on the pull down list then choose “Add Player” and start entering their name into the “Find player” box.



Once the player has been found click on the Add button

and then close the Search window with the Close button at the bottom.

If you cannot find a player in the search box then choose the “Unknown player” option and record their names in the comment that you will be required to input.

After input of all the players and results make sure that you click on the Save button at the bottom right of the screen

Rescheduled matches - If a match needs to be rescheduled from the official date either due to bad weather or by agreement between the team captains then the home captain must use the “Reschedule Match” option to set the new date. This must be within one week of the original date for the match.

In the event of a match not being completed on the first or alternative night a further 14 days are allowed (Summer League) or a week from the original date (Autumn League). Failing completion in that time, the match will be halved. It should be recorded on the League Planner system as a “tie” with no sets or games being awarded to either team (in this case, only, the “Enter match result button” should be used on the window shown on the previous page in preference to the “Enter rubber results” button.

If you have other issues then club Match Secretaries (only) should contact:

Jeanette Heague, the League Match Secretary at: jean-h1991@hotmail.com

or

Christian Bryan, the League Planner Manager at: christian.bryan@blueyonder.co.uk